



MAHARASHTRA METRO RAIL CORPORATION LTD.



(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)

ADVT NO: MAHA-Metro/HR/02/2019

Date: 02nd February, 2019

REQUIREMENT OF EXPERIENCED EMPLOYEES FROM METRO RAIL / RAILWAY / RAILWAY PSU'S ON CONTRACT / DEPUTATION BASIS FOR THE PERIOD OF FIVE YEARS / THREE YEARS EXTENDABLE UPTO FIVE YEARS RESPECTIVELY FOR CIVIL, OPERATION & MAINTENANCE, SAFETY AND INFORMATION TECHNOLOGY DEPARTMENT OF MAHARASHTRA METRO RAIL CORPORATION LIMITED.

Maharashtra Metro Rail Corporation Limited (MAHA-Metro), Nagpur a Joint Venture Company with equal participation from Govt. of India and Govt. of Maharashtra is implementing Nagpur Metro Rail Project & Pune Metro Rail Project in the state of Maharashtra.

To meet with the immediate requirement of experienced personnel for **Maharashtra Metro Rail Corporation Limited, Nagpur for Nagpur and Pune Metro Rail Project**, applications are invited from experienced persons of Indian Nationality from Metro Rail / Railway / Railway PSU's / Metro Related Infrastructure Industries for Civil, Operation & Maintenance, Safety and Information Technology Department having relevant experience, for the under-mentioned posts on **Contract / Deputation** for the period of five years / three years extendable up to 05 years respectively;

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
1	Chief Project Manager (Civil-Metro Station and Viaduct) - E7 (02 Posts for Nagpur Metro Rail Project & 01 Post for Pune Metro Rail Project)	03 (UR-03)	Rs. 1,20,000-2,80,000/-	B.E. / B. Tech in Civil discipline from a Govt. recognized Institute / University.	Minimum 21 years' experience in the Civil department in Metro Rail / Railway / Railway PSU's/ Metro Related Infrastructure Industries. A. <u>The candidates having the experience in Metro Rail / Railway / Railway PSU's:</u> The Candidates must be presently working in the IDA Pay Scale of Rs. 1,00,000 – 2,60,000/- or CDA Pay Matrix with level-13A (7 th CPC) OR have worked atleast 03 years in the IDA Pay Scale of Rs. 90,000 – 2,40,000/- or CDA Pay Matrix level-13 (7 th CPC) (NFSAG or SG), as on closing date. OR B. <u>The Candidates having the experience in Metro Related Infrastructure Industries:</u> The candidates working in Civil department from Metro Related Infrastructure Industries, who are drawing salary (CTC) of Rs. 2,50,000/- Per Month (approximately) are eligible to apply. The candidates either from 'A' or 'B' should have knowledge of Construction of Civil Metro Station, Viaduct and Pre-stress Bridges.	55 years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
2.	Joint Chief Project Manager (Operation) – E5 / Senior Deputy Chief Project Manager (Operation)- E4 (For Nagpur Metro Rail Project)	01 (UR-01)	Rs. 90,000 – 2,40,000/- / Rs. 80,000-2,20,000/-	B. E. / B. Tech in Electrical / Electronics / Electronics & Tele-communication or equivalent discipline from a Govt. recognized Institute / University.	<p>Minimum 15 / 12 years' experience in Operation Management in Metro Rail / Railway / Railway PSU's / Railway Related Infrastructure Industries.</p> <p><u>A. The candidates having the experience in Metro Rail / Railway / Railway PSU's:</u></p> <p>The candidates must be presently working in scale below in the IDA Pay Scale or CDA Pay Matrix with Level-12 / Level-11 (7th CPC) OR worked atleast 03 years in the two scale below in the IDA Pay Scale or CDA Pay Matrix with Level-11/Level-10 (7th CPC), as on closing date.</p> <p>Specific Experience in Training of Operation Staff, Documentation for various statutory approvals, risk management is desirable.</p> <p style="text-align: center;">OR</p> <p><u>B. The Candidates having the experience in Metro Related Infrastructure Industries:</u></p> <p>The candidates from Metro Related Infrastructure Industries, having more than 15 / 12 years' experience in Operation & Maintenance and are drawing salary (CTC) of Rs. 1,60,000/- / 1,40,000/- Per Month (approximately) are eligible to apply.</p> <p>The candidates either from 'A' or 'B' should be well conversant with Train Operation, Maintenance, Training, Traffic works etc. of Railway / Metro Rail.</p> <p>Specific Experience in Training of Operation Staff, Documentation for various statutory approvals, risk management is desirable. Professional Certifications of PMP, IAPM, CAPM or any other shall be an added advantage.</p>	50 years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
3.	Deputy General Manager (Safety) – E3 (For Nagpur Metro Rail Project)	01 (UR-01)	Rs. 70,000-2,00,000/-	<p>1. Graduate in any discipline with Diploma in Industrial Safety from a Govt. recognized Institute / University.</p> <p>2. Preference: Sub Officer fire course from a Govt. recognized Institute / University.</p>	<p>Minimum 08 years' of Total experience in the Safety department in Metro Rail / Railway / Railway PSU's / Metro Related Infrastructure Industries.</p> <p>A. The Candidates from Metro Rail / Railway / Railway PSU's: Candidate must have minimum 08 years of relevant experience in working in Safety department.</p> <p>Candidate must be presently working in the IDA Pay Scale of Rs. 60,000 – 1,80,000/- or CDA Pay Matrix with Level-11 (7th CPC) OR have worked at least 03 years in the IDA Pay Scale of 50,000 – 1,60,000/- or CDA Pay Matrix with Level-10 (7th CPC), as on closing date.</p> <p style="text-align: center;">OR</p> <p>B. The Candidates from Metro Related Infrastructure Industries: The candidate from Metro Related Infrastructure Industries who are drawing salary (CTC) of Rs. 1,20,000/- Per Month (approximately) are also eligible to apply.</p> <p>The candidates either from 'A' or 'B' should have experience of more than 08 years in Fire Fighting System viz. Fire Extinguisher, Fire Hydrant Systems, Sprinkler System, Fire Pump Room, Smoke Detectors, Fire Alarm System, EHS Safety, Analyze the Hazards and Risk Involved Process, Maintenance & Provision of First Aid Box, Organizing Mock Drill Exercise for various Emergencies in Co-ordination with Police Department, Fire Department and Local Hospitals, All the Audits for ISO:9001, 14001, 18001 and 27001, Security & Safety Management of Company & Assets, Security Patrolling, Drill, Deployment of Security Staff, Implementing all the Security Related Operation, CCTV Monitoring, Night Hours Alertness & Vigilance of Security, Monitor the Access Movement & Wireless Communication System etc.</p>	45 Years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
4.	Junior Engineer (IT) – S1 (For Nagpur Metro Rail Project)	01 (UR-01)	Rs. 33,000 - 1,00,000/-	B. E. /B. Tech in IT / Computer discipline from a Govt. recognized Institute / University.	<p>For the candidates from Govt. / PSU having experience in Metro Rail Project in IT / Computer Department of 01 year <u>OR</u> working in IDA Pay Scale of Rs. 25,000 – 80,000/- or CDA Pay Matrix with Level-4 (7th CPC), as on closing date.</p> <p style="text-align: center;"><u>OR</u></p> <p>For the Candidates having the experience in Govt. Metro Rail Project in IT/Computer Department as JE/Technical Assistant for at least 01 year directly/indirectly.</p>	32 Years

- 1) Employee intending to come on deputation should obtain prior approvals for deputation as per the HR Policy of their parent organization.
- 2) Candidates selected will be eligible for DA, Perks and other allowance as applicable in MAHA-Metro.
- 3) Experience will be reckoned as on closing date.

SELECTION PROCESS:

The selection method will comprise–Personal Interview followed by Medical Examination as per post's category. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude and physical fitness. The candidates will be shortlisted for interview, based on their eligibility /experience in the relevant field. If sufficient candidates are not available for advertised post, then candidates with lesser service length / higher age / lesser experience/ relaxed qualification may be considered for short-listing in same post / appropriate lower post as per performance during interview.

MEDICAL EXAMINATION:

The selected candidate will have to undergo medical fitness examination in MAHA-Metro's nominated hospital as per the prescribed medical category. The details of medical standard can be seen on M A H A - M e t r o W e b s i t e (Link—Career).

HOW TO APPLY:

Eligible and interested candidates may apply as per the application format at **Annexure-I**. **All relevant documents should be attached with the application.**

Schedule of Selection Process:

1. The complete filled in application form should reach this office latest by **22/02/2019**.
2. Names of shortlisted candidates will be informed through registered e-mail id provided in the application. The shortlisted candidates will have to appear for Personal Interview on the scheduled dates and time with all original documents / testimonials and experience certificates. The interview will be held at "**Metro House**", **28/2, C K Naidu Marg, Anand Nagar, Civil Lines, Nagpur – 440 001**. No separate communications by post will be sent to the candidates individually. The candidates are required to go through the instructions for Personal Interview sent along with e-mail and appear for the said test accordingly along with original copies of testimonials with one set of Xerox copy. The candidates should be in constant touch with MAHA-Metro website www.mahametro.org for updated information.
3. The candidates, who qualify the selection process, will be informed through registered e-mail id.
4. The short listed candidates will be sent for medical examination as per the medical standards mentioned on MAHA-Metro website.
5. The details are to be filled up in the format given and attach two copies of recent passport size photos and all the relevant documents and testimonials.
6. Incomplete application or applications received after the due date will be summarily rejected. MAHA-Metro is not responsible for loss / delay in post.
7. MAHA-Metro is not responsible for any printing error that might have in advertently crept in.
8. Candidates applying from Metro Rail / Railway / Govt. organization / PSU's etc. will have to forward application through proper channel or need to submit "**NO OBJECTION CERTIFICATE**" from parent department at the time of Interview.
9. SC, ST and women candidate are exempted from fees, however UR & OBC (including Ex-servicemen) candidates are required to pay a non-refundable fee of Rs. 400/- in form of Demand Draft in favour of **Maharashtra Metro Rail Corporation Limited, payable at Nagpur**.
10. Kindly write Name, Date of Birth, Post Name and Post Code on reverse side of DD.
11. OBC candidates are required to submit the latest OBC caste certificate in Central Govt. Format only at the time of interview.
12. SC/ST certificate are requested to submit caste certificate at the time of interview.
13. The service bond policy of MAHA-Metro will be applicable to all the selected candidates.
14. However, candidates after selection are likely to be posted at Nagpur/Pune or any other project of MAHA-Metro, anywhere in India during their services in MAHA-Metro.

The eligible and willing candidates who fulfil the above mentioned eligibility criteria may apply along with their detailed particulars in the enclosed format by 22/02/2019, positively by speed post to:

THE ENVELOPES SHOULD BE PROPERLY SEALED AND SUPERSCRIBED WITH

Name of the Post _____, Post Code _____, Category _____

To,

**Addl. General Manager (HR),
Maharashtra Metro Rail Corporation Ltd.,
Metro House, 28 / 2, C K Naidu Marg,
Anand Nagar, Civil Lines,
Nagpur – 440 00**



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ADVT NO. MAHA-METRO/HR/02/2019, DATED 02nd February, 2019

Recent
passport size
self-attested
photograph to
be pasted here

APPLICATION FORMAT

(TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE IN HIS OWN HANDWRITING)

1	Name of the Post			
2	Post Code Option for joining MAHA-Metro on (please tick (√))	Contract		Deputation
3	Name of the Candidate (Mr./Ms./Mrs.)	First Name	Middle Name	Last Name(Surname)
4	Gender			
5	Father's / Husband's Name (Shri / Mr.)	First Name	Middle Name	Last Name(Surname)
6	Date of Birth (DD/MM/YYYY)			
7	Age as on Closing date:	Years-	Months-	Days-
8	Address for Correspondence			
9	Permanent Address			
10	Contact No. with STD Code			
11	Mobile Number			
12	Email ID			
13	Category (SC / ST / OBC / UR)			



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14	Details of Education Qualification from 10 th Class Onwards	Name of Course	Examination Passed in year	Name of Institute	Name University / Board	Percentage / Class / CGPA
A	Class 10 th / SSC					
B	Diploma / Class 12 th / HSC					
C	Graduation (Bachelor's Degree)					
D	Post-Graduation Degree					
E	Computer Knowledge/ Diploma					
F	Any Other Qualification					
15	Presently Employed in Metro Rail / Railway / Railway PSU's / Metro Related Industries / Infrastructure Industries					
A	Name of Present Organization					
B	Date of Joining					
C	Present Post/Post on which Working					
D	Pay Scale on which working (full pay scale with basic pay) CDA/IDA or Gross Per Month.	Pay Scale (IDA/CDA/7 th CPC)	Basic Pay		Gross Salary Per Month	
E	Date from which existing pay scale is applicable.					
F	Total number of years in Executive / Supervisory / Non-Supervisory Service (As applicable) with details of number of years in each grade/post.					
16	Details of DD like DD No. / Drawn on Bank / Amount/ DD Date.					
(Kindly write Name, Date of Birth, Post Name & Post Code on reverse side of DD)						



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17	<p>Details of experience with supporting documents (In chronological orders)</p> <p>*Separate sheet for experience after eligibility qualification with full details to be enclosed</p>	
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Note: Strike off whichever is not applicable.

I hereby declare that all the information furnished by me above is true to my best belief. I understand that any false information / misrepresentation will lead to immediate cancellation of my candidature at MAHA-Metro.

Date.....

Place.....

Name & Sign. of Candidate

Enclosure (Self-Attested):

1. Details of Educational Qualifications (Qualifying Examination, Other)
2. Details of Work Experience (Photocopy of office-order or Certificate of Employer)
3. NOC from Current Employer (if applicable).
4. Details of DD.