



MAHARASHTRA METRO RAIL CORPORATION LTD.



(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)

ADVT NO: MAHA-Metro/P/HR/03/2023

Date: 12.07.2023

Online Application will Start on Website-www.mahametro.org After entering the website-click on "CAREERS"	13.07.2023 from 10:00 hrs.
Closing Date and Time for Online Application	27.07.2023 till 18:00 hrs.

Maharashtra Metro Rail Corporation Limited (MAHA-Metro), a Joint Venture Company with equal participation from the Govt. of India and the Govt. of Maharashtra; is implementing Nagpur Metro Rail Project, Pune Metro Rail Project & deposit works of Navi Mumbai Metro Line-1 in the state of Maharashtra.

To meet with the immediate requirement of experienced personnel for **Maharashtra Metro Rail Corporation Limited at Pune Metro Rail Project**, applications are invited from experienced persons of Indian Nationality from Metro Rail/ Railway/ Railway PSUs/ Govt. Organizations/ PSUs/ Metro Related Infrastructure Industries for Signalling Department Pune Metro Rail Project having relevant experience, for the under-mentioned posts on **Contract/ Deputation** for a period of five years.

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience(Post Qualification)	Maximum Age limit as on closing date
1.	Assistant Manager (Signalling)- E1 (For Pune Metro Rail Project)	01 (UR-01)	Rs.50,000-1,60,000/-	Full time B.E. / B. Tech. in Electronics / Electronics & Tele-communications Engineering from a Govt. recognized Institute / University	Candidates should have experience in the field of Signalling along with the following: A. IDA Candidates from Metro Rail/ Railway PSUs/ PSUs: Total 05 years of Supervisory Experience and working in Pay Scale of Rs. 46,000-1,45,000/- (S4) or Total 05 years of supervisory experience including 03 Years of experience in Pay Scale of Rs. 40,000-1,25,000/- (S3). OR B. CDA Candidates from Railways/ Govt. Organization: Minimum 03 years of Supervisory Experience in Pay Matrix Level 7/8 as per 7 th CPC. OR C. Candidates from Metro Related Infrastructure Industries: Total 05 years of Supervisory Experience and working with CTC of minimum Rs. 1,00,000/- per month.	35 Years

UR = Unreserved

NOTE:

- 1) Candidates intending to come on deputation should obtain prior approval for deputation as per the HR Policy of their parent organization.
- 2) Candidates selected will be eligible for DA, Perks and other allowance as applicable in MAHA-Metro.
- 3) The Number of vacancies mentioned above may increase or decrease as per the requirement of MAHA- Metro.
- 4) Age Limits and Experience will be reckoned as on the Closing Date of the application.

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SELECTION PROCESS:- The selection process will comprise of Personal Interview followed by Document Verification and Medical Examination as per the post's category. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude, and physical fitness. The candidates will be shortlisted for an Interview, based on their eligibility/ qualifications/ experience in the relevant field. If sufficient candidates are not available for the advertised post, then candidates with lesser service length/ higher age/ lesser experience/ relaxed qualification etc. may be considered for short-listing in the same post/ appropriate lower grade post, and based on the performance during the Interview.

MEDICAL EXAMINATION: The selected candidates will have to undergo medical fitness examination in MAHA-Metro's nominated hospital as per the prescribed medical category. The details of medical standards can be seen on MAHA-Metro's website www.mahametro.org under the link CAREERS.

HOW TO APPLY AND GENERAL CONDITIONS:

- a. Candidates are required to apply online through MAHA-Metro's website www.mahametro.org only. No other means/ mode of application will be accepted.
- b. Candidates are required to have a valid personal Email ID and mobile number. They should be kept the same active during the entire period of this recruitment process. In case a candidate does not have a valid personal email ID, he/she should create his/her new Email ID before applying online. **Under no circumstances, he/she should share/mention the Email ID and its login password to any other person. Also, the candidate should have a functional mobile number to complete the application process.**
- c. To access the online application, candidates are required to visit MAHA-Metro's website www.mahametro.org and click on the link "CAREERS" Thereafter, he/ she may open the desired recruitment notification for which online application is to be filled.
- d. Candidates are required to read the entire vacancy notification and its instructions carefully to make themselves familiar with the eligibility, age criteria, other conditions, norms, etc. for the desired post and all the related information, instructions of this recruitment process.
- e. Candidates shall apply online by going to sub link titled as "Apply Online" and follow the instructions given therein carefully for Online registration and application.
- f. The Online applications shall remain active from 10:00 hrs. of 13.07.2023 to 18:00 hrs. of 27.07.2023 only. In order to avoid last minute rush and inconvenience, the candidates are advised to apply sufficiently before the closing time and the date of the online application process. MAHA-Metro will not be responsible for any network problems/interruptions in the submission of online applications due to any reasons whatsoever or any other problem which arises at the candidate's end, during the entire period of online application on the website of MAHA- Metro.
- g. Candidates registering by entering requisite details on the online registration form shall get a Login ID and Password on their Email ID and a One Time Password (OTP) on their Mobile number provided by the applicant in the online registration form.
- h. Thereafter Candidate will be required to log in again with the received Login ID & Password, enter the OTP received on mobile and change the password. After that the candidate can proceed with the Login ID and new password for filling of the online application form.
- i. Candidate shall select the post applied and fill in the requisite details in the online application form.
- j. The candidates will have to upload the soft copies of all the required documents in the online application form.
- k. The candidates will have to make online payment for the application fee wherever applicable, as part of the online application process. The fee for online application is Rs. 400.00 (Application Fees Rs. 300 + Processing fees Rs. 100). **However, Rs 100/- only is payable in respect of Scheduled Caste (SC) / Scheduled Tribe (ST) and female candidates as processing fees.**
- l. All the fields in the online application form should be filled up carefully. After filling in all the required information by the candidate, a preview of the filled application can be generated before submitting the application, and candidate can edit the information at that stage. After submission of the application, no modification will be permitted.

- m. **If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her application is false/incorrect or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be rejected.**
- n. A dedicated Email Helpdesk is being setup. The candidates facing any difficulty during the online application process can contact on email **support.recruitment@mahametro.org** by providing following information:
- i. MAHA- Metro's Advertisement No.:
 - ii. Name of Candidate:
 - iii. Mobile Number:
 - iv. Email ID:
 - v. Registration ID:
 - vi. Post applied for:
 - vii. Problem faced in brief along with relevant screenshots to be sent as email attachment:
 - o. Candidates once selected are liable to be posted at any place where MAHA- Metro project is in operation or likely to be started or in any office related to the MAHA- Metro project work.
- p. **Candidates need NOT send printouts of application or certificates to MAHA-Metro by post.**
- q. However, the candidates who are currently working in Government organizations/ PSUs etc. shall give intimation to their organization as per rules and shall be required to produce NOC from their organization by a stipulated date decided by MAHA-Metro before the Interview. The candidates applying for deputation should submit online application and should also route their application through proper channel such that it reaches MAHA-Metro within 15 days after the last date of online application. The proper channel application should reach at the following address:
GM (HR)'s Office, Maha Metro,
Block No. A3, FGSG,
Near Civil Court, Next to Kamgar Putala,
Shivajinagar, Pune-411005
- r. The incomplete and improper applications shall be rejected summarily.
- s. **This is a serious recruitment process. Any objectionable or obscene attachments uploaded during the application process will invite criminal action apart from the cancellation of candidature.**

**General Manager (HR)
MAHA-Metro**
